

North Kyme Parish Council

MINUTES OF THE ANNUAL GENERAL MEETING

DATE	TIME	VENUE	
Monday 17 May 2004	7.00 p.m.	North Kyme Village Hall	Page 1 of 2

Present:

Cllr G Panton
Cllr J Dring
Cllr R Wood
Cllr G Pout
Cllr T Handley
Cllr G Bailey

In Attendance:

Mrs J Johnson (Clerk) District Councillor D Dickinson Parishioners = nil

Apologies:

County Councillor B Young attending County Council Conservative Group AGM

Cllr M Mawson detained at work.

01/03: Closed Session

This session has been called to discuss the Conduct of Parishioners attending a meeting. During some meetings the Council has been interrupted by members of the public adding their views to matters being dealt with by the Council.

To avoid any ill will amongst the community it was resolved that a Public Forum will be held for the first ten minutes of a meeting after which the Public will have the opportunity to leave before the Council business is started, or remain silent throughout the remainder of the meeting, however long the business at hand may take.

Proposed by: Cllr T Handley. Seconded by: Cllr G Pout. A unanimous decision for this resolution to be tried for a trial period of one year, being reviewed at the AGM next year.

Open Meeting - 7.30 pm. Four Parishioners joined the meeting

01/03: Chairman's Opening Address:

The Chairman explained the new procedure of the Public Forum to the Parishioners who had joined the meeting, this is to start from the next scheduled general meeting.

02/03: Minutes of the Last AGM:

The minutes have been read by all present and signed by the Chairman as a true record.

Proposed by: Cllr J Dring. Seconded by: Cllr R Wood. Unanimous.

03/03: Financial Report:

a. The Clerk offered the Financial Report to the meeting for approval.

Proposed by: Cllr R Wood. Seconded by: Cllr G Pout. Unanimous that the accounts are correct.

b. The Annual Audit Return was submitted to the meeting for approval and the Statement of assurance completed.

Proposed by: Cllr R Wood. Seconded by: Cllr J Dring that the Annual Return is correct and the Statement of Assurance has been completed. Unanimous.

Before continuing with the election of offices the Chairman thanked the Councillors and the Clerk for their work during the past year.

04/03: **Appointments of Office:**

Chairman – Cllr R Wood proposed that Cllr G Panton continue in office as Chairman this was seconded by Cllr T Handley a unanimous decision for Cllr Panton to continue in office. Councillor Panton accepted his nomination, and thanked the Councillors for their continued support.

Vice - Chairman – Cllr J Dring was nominated to continue in office by Cllr R Wood. Cllr Dring declined the nomination saying she would prefer it if another Councillor stood for office. Cllr G Pout proposed Cllr T Handley, this was seconded by Cllr R Wood, a unanimous decision for Councillor Handley to accept the office of Vice Chairman. Cllr Handley thanked the members; accepting his office.

Treasurer - Cllr J Dring proposed that Cllr R Wood continue in office as Treasurer, this was seconded by Cllr T Handley. A unanimous decision that Cllr Wood continue as Treasurer. The position as third signatory for the banking arrangements. Cllr Wood accepted the nomination.

Clerk/Officer Responsible for Finance – Mrs Johnson to continue as Clerk and ORF. A Unanimous decision that the Council are happy for the Clerk to continue.

05/03: **Acceptance to Office:**

Chairman and Vice-Chairman, signed their Acceptance to Office in front of the meeting.

06/03: **Parish Risk Assessment:**

1. Insurance Policy – A Unanimous decision to stay with the current insurers the Allianz. The proposed purchase of the land for the new Village Hall is covered by the existing policy until such time as the land becomes officially a playing field.
2. Continued Membership of the LALC- Proposed by Cllr R Wood and seconded by Cllr G Pout. A unanimous decision, the Lincolnshire Association of Local Councils is a valuable resource for small Councils.
3. Bank Accounts – Cllr G Pout proposed that the banking arrangements stay the same; this was seconded by Cllr T Handley. A unanimous decision.

07/03: **Other Business:**

A Parishioner enquired into the position of the purchase of land. Cllr G Pout responded as the Chairman of the steering committee, saying the transaction is going ahead and the purchase should be completed within the next few weeks.

08/03: **Date of the Next AGM:**

May 2005 date to be arranged in early in the New Year.

09/03: **Close of Meeting:**

The Chairman closed this Annual General Meeting at 8.15p.m.