

**North Kyme Parish Council Meeting**  
**AGM Minutes**  
**Wednesday 18th May 2011**

Date: Wednesday 18 <sup>th</sup> May	Venue: Village Hall	Time: 7.00 p.m
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**Present:** Cllr G Pout                      Cllr J Dring      Cllr G Panton                      Cllr T Carroll  
                    Cllr G Bailey

**In Attendance:**

K Handley: Clerk

Parishioners: 1                      District Cllr G Ogden

**1. Election of Chairman**

Chairman Cllr G Pout stood down and thanked Parish Council for support over the last year. The Council officially thanked Cllr G Pout for his hard work. The Clerk asked if Cllr G Pout was willing to stand again. He confirmed he was willing to stand for another year. No other Councillors expressed an interest.

Cllr G Pout was proposed by Cllr G Bailey and seconded by Cllr J Dring. He accepted and expressed a wish for the Parish Council to continue and develop it's more pro-active in the forthcoming year.

**2. Apologies:** Cllr M Powell (late) and the clerk apologised for not letting Andy Yeomans know the date of the meeting. The Chairman informed the meeting that a vacancy exists and he had extended the deadline until June 1<sup>st</sup> for interested parties to write to the clerk.

**3. Approval of minutes**

The AGM minutes from 2010 were proposed as a true and accurate record by Cllr T Carroll and seconded by Cllr G Bailey.

**4. Election of Vice Chair**

The Chairman thanked the Vice Chair for his hard work over the last year. Cllr T Carroll confirmed that he would be willing to continue in this role. No other Councillors expressed an interest and therefore Cllr G Panton proposed the nomination of Cllr T Carroll as Vice Chair and this was seconded by Cllr J Dring

**5. Election of Treasurer**

Cllr G Panton was asked if he were willing to continue in this role. He confirmed that he was.

**6. Position of Clerk**

The Chairman thanked the Clerk for her work over the last year and asked if she were willing to continue with this role. The Clerk confirmed that she was. The clerk was then asked to step outside whilst her salary was discussed. The Council agreed to raise her salary from £675 to £700. The clerk thanked the Council for this increase.

**7. Financial Report**

Clerk presented the financial statement for the financial year ending 31<sup>st</sup> March 2011. The Council is in good financial health with a balance of £2054.20 in the Nationwide deposit account and £1948.43 in the Lloyds current account. The Councillors were given a copy of the bank reconciliation and a copy of the income and expenditure for their records.

The clerk also informed the Council that the Annual Return had been filled in. This was duly signed by the Chairman.

## **8. Risk Assessment**

**Insurance policy**-The clerk informed the Councillors that the yearly premium was £398.59 an increase from £365.99 After some discussion it was agreed that the clerk should ring and see if we could get a reduction on this amount, as it seems a little high. It was also agreed that the clerk should investigate alternative quotes.

**LALC**- subscription due and it was agreed to continue. This has already been proposed and seconded.

## **9. Asset Register**

The clerk informed the meeting that an asset register was needed and a discussion followed regarding the assets of the village. Clerk to compile an updated assets register to include Millennium Stone, Village signs, planters, picnic benches, bus shelter, Village Hall site

## **10. Adoption of Standing Orders**

The Chairman reported that no changes had been made to the Standing Orders.

## **11. Date of next AGM**

The meeting was set for Wednesday 18th May 2012 at 7.00 p.m .

**12. Close of meeting** AGM closed at 7.36p.m